

BREAKDOWN OF COSTS (USD)

Note: This is an example. The budget breakdown should specify all the costs incur during the proposed project implementation with the information of unit cost and the number of units. Please provide the budget information as detailed as possible. For example, if you organise workshops, please specify approximately how many times the workshops will be organised and how many people will attend. If transportation costs incur, please specify the travel route, the duration of the travel, the number of people to travel, and the mode of transportation. If you have any questions about the budget information, please ask the Project Management Office.

| | Unit Cost | Units | Sub-total | Remarks |
|---|-----------|-------|-----------|--|
| Preliminary field work | | | | |
| Transportation | XXX | XXX | XXX | Visit to Site 1, Site 2, etc, by car, XXX nights XXX days, XXX persons |
| Lodging | XXX | XXX | XXX | |
| Dining | XXX | XXX | XXX | |
| Meeting (light refreshments etc.) | XXX | XXX | XXX | Meeting with local people |
| Sub-total | | | XXX | |
| Data review and summary | | | | |
| Reference and copy | XXX | XXX | XXX | |
| Meeting (light refreshments etc.) | XXX | XXX | XXX | Meeting for discussion |
| Sub-total | | | XXX | |
| Visiting and exchange of information | | | | |
| Transportation | XXX | XXX | XXX | Visit to Site 3 by car, XXX night XXX days, about XXX persons, XXX times |
| Lodging | XXX | XXX | XXX | |
| Dining | XXX | XXX | XXX | |
| Light refreshments | XXX | XXX | XXX | |
| Advertisement | XXX | XXX | XXX | |
| Sub-total | | | XXX | |
| Environmental Impact Assessment | | | | |

| | | | | |
|--|-----|-----|-----|--|
| Survey | | | | |
| Experts | XXX | XXX | XXX | Visit to Site 4 by car, XXX day, about XXX persons, XXX times |
| Transport | XXX | XXX | XXX | |
| Sample analysis | XXX | XXX | XXX | XXX experts, \$XXX per expert |
| Dining & Accommodation | XXX | XXX | XXX | |
| Expendables | XXX | XXX | XXX | |
| Sub-total | | | XXX | |
| Native Wetland revegetation | | | | |
| Vehicle usage | XXX | XXX | XXX | |
| Seeds/cuttings | XXX | XXX | XXX | |
| Tools | XXX | XXX | XXX | |
| Sub-total | | | XXX | |
| Final report | | | | |
| Printing and binding | XXX | XXX | XXX | |
| Sub-total | | | XXX | |
| Total | | | XXX | |