

Second Meeting of the Strategic Action Programme Drafting Group for the UNDP/GEF Yellow Sea Project

**Yuseong, Korea
13 – 15 March 2008**

INFORMATION NOTE FOR PARTICIPANTS

Date and Venue of the Meeting:

The Meeting will be held at Yousung Hotel, Yuseong, Korea. Address: 480 Bongmyung-Dong, Yuseong-Gu, Daejeon, Republic of Korea (ROK).

The meeting will start at 09.00 hours in the hotel meeting room. Participants are requested to register at the counter outside the meeting room between 08.30 – 09.00 hours on Thursday, 13th March 2008.

Hotel Accommodation:

Accommodation has been reserved at the **YOUSUNG HOTEL** for all participants for the nights of 12th to 15th March 2008. Room charge will be covered by the Project.

Yousung Hotel
480 Bongmyung-Dong, Yuseong-Gu, Daejeon, ROK

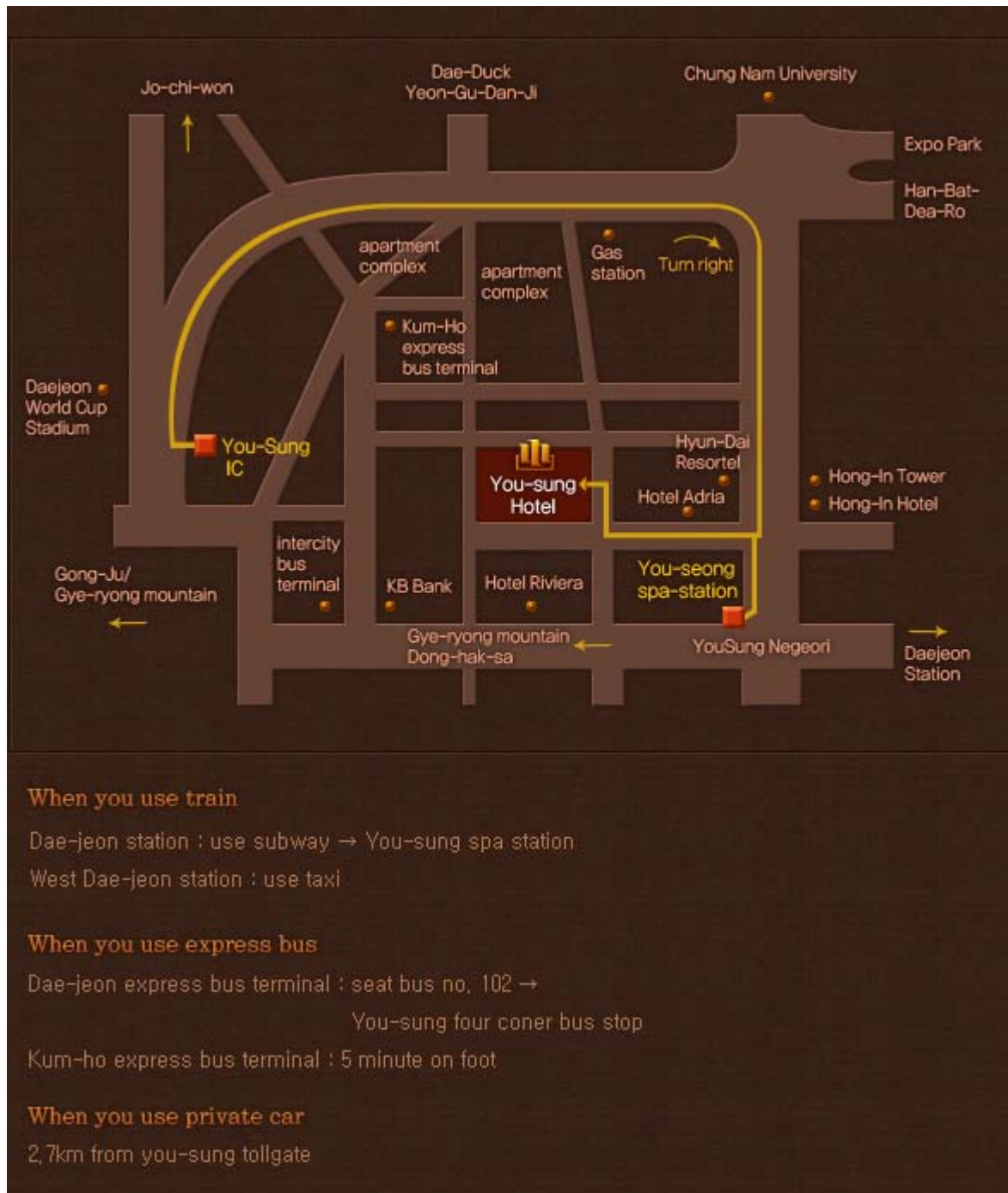
Tel. 82-42-820-0100
<http://www.yousunghotel.com/english/default.asp>

Travel/entry Formalities:

Please submit your passport details (name, date of birth, type of passport, issue date, expiry date) to the PMO officer in charge of the meeting. The PMO will forward the information to the Korean host for visa authorisations. Then, you will be informed on when to contact the Republic of Korea Embassy or Consular mission in your country by presenting the visa authorisation and invitation letters.

Transportation to the hotel:

1. For Chinese participants:
 - PMO office car will be provided for transportation from the Incheon airport to the hotel.
 - Please inform PMO of your itinerary in advance to arrange the car.
2. For Korean participants:
 - 1) When you use train:
 - Daejeon station: Please use subway → You-sung spa station
 - West Dae-jeon station: Please use a taxi. Please use Annex 1 in this document, a note in Korean, that tells "Please go to the Yousung Hotel," if necessary.
 - 2) When you use express bus
 - Dae-jeon express bus terminal: Seat bus No. 102 → You-sung four corner bus stop
 - Kum-ho express bus terminal: 5 minutes on foot.
 - 3) When you use your private car:
 - Please check the direction described in the map below.



Financial support (only for participants whose travel is sponsored by UNDP/GEF Yellow Sea Project)

1. Participants whose travel sponsored by UNDP/GEF Yellow Sea Project will be provided with 50% of a daily subsistence allowance at prevailing United Nations rates, from 12th to 15th March 2008, plus allowance to cover visa and terminal expenses. In order to facilitate the payment of subsistence allowance, eligible participants are requested **to submit the original boarding pass of all incoming flights, air ticket, air ticket receipt if requires reimbursement, and copy of the passport** to the secretariat staff, at the time of registration.
2. Any participant who is unable to stay for the duration of the meeting is requested to inform the secretariat staff as soon as possible after arrival, so that the subsistence allowance can be adjusted accordingly.

Annex 1

유성호텔로

가주세요

Please take me to the Yusung Hotel.